



Request for Quotation

ZIMRA RFQ No: 274/2021

GENERATOR FILTERS

DATE OF ISSUE: 19.07.2021

CLOSING DATE: 22.07.2021 @1000hrs.

CATEGORY: CONSTRUCTION AND OTHER RELATED PRODUCTS

To: Suppliers



Dear Sir/Madam,

Please provide your Price for Generator filters

1. Shown on the attached Specification of Goods/Services sheet.
2. Please provide the Price Quotation on **your official signed and dated letterhead**.
3. The Procurement Management Unit (PMU) must receive your Price Quotation by 22.07.2021 @1000hrs.
4. Any bid received by the Purchaser after the deadline for submission of bids shall be declared late, rejected, and returned unopened to the Bidder.
5. Unless otherwise stated, bidders must offer for all items & quantities shown on the specification sheet and provide a Grand Total price.
6. Prices should be quoted in both USD and local currency as per SI 185 of 2020. Bidders should indicate whether they charge/ don't charge VAT on their prices.
7. Bidders shall submit their bids electronically to rfqs@zimra.co.zw ONLY. Physical/Hard copy submissions will not be acceptable except for Samples where necessary.
8. An order/contract will be placed with the bidder who offers the lowest price quotation, which complies with the attached specifications and the conditions of this Request for Quotations.
9. Payment: 100% within 30 days of invoice date and receipt & acceptance of goods.
10. For further information, contact the undersigned on telephone no. +263242 773 040 or procurement@zimra.co.zw
11. Additional information Required from Bidders:
 - Proof of registration with PRAZ indicating category which the company is registered for.
 - A current and valid tax clearance certificate
12. Prospective bidders dealing with ZIMRA for the first time must attach the following documentation on submission:
 - Certificate of Incorporation
 - CR6 and CR14
 - Company Profile
13. Expected delivery period is 3 days from Purchase Order issue date. Bidders must state their delivery period and failure to deliver within the stated delivery timeline will result in cancellation of the Purchase Order and records will be kept and sent to the regulator (PRAZ).
14. Award may be done on an item-by-item basis or total items whichever is economic to ZIMRA.

Signed: 

J TARUME
PROCUREMENT MANAGER



Item	Description of Goods/Services	Unit of Measure	Quantity required	Unit Price	Total Price
1	GENERATOR FILTERS (SEE ATTACHMENTS	Unit	SEE ATTACHMENTS		
<i>Grand Total, DAP, ZIMRA KURIMA HOUSE</i>					
<i>Currency</i>					
<i>Delivery Period: _____ weeks from receipt of order</i>					
Signed:					

Delivery: Above items to be delivered to the following final destination(s):

Deliver to: Zimbabwe Revenue Authority Central stores

TABLE 6

ITEM	DESCRIPTION	QUANTITY	PR#
1	Oil filter CH10929	6	
2	FUEL FILTER CH10930	6	
3	FUEL FILTER CH10931	6	

TABLE 7

ITEM	DESCRIPTION	QUANTITY	PR#
1	AIR FILTER 135326206	4	
2	FUEL FILTER PK 4461492	6	
3	AIR filter SEV 551F-4	2	
4	OIL filter PK 26510337 (outer)	6	

TABLE 8

ITEM	DESCRIPTION	QUANTITY	PR#
1	OIL FILTER 26540244	5	
2	FUEL FILTER 26560137	5	

TABLE 9

ITEM	DESCRIPTION	QUANTITY	PR#
1	FUEL FILTER MF422539	10	
2	FUEL FILTER 26560201	5	



To be signed by the firm

Annex III

FORM OF CONTRACT AGREEMENT

THIS AGREEMENT number ____ made on _____, __, between
_____ (hereinafter called "the Purchaser") on the one part and
_____ (hereinafter called "the Supplier") on the other part.

WHEREAS the Purchaser has requested for quotation for **the supply and delivery of ---**
----- to be supplied by Supplier, viz. Contract ____, (hereinafter called "Contract") and
has accepted the Quotation by the Supplier for the supply of goods under Contract at the
sum of _____ [in words]
(_____) [in figures] hereinafter called "the Contract Price".

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. The following documents shall be deemed to form and be read and construed as part of this agreement, viz:
 - a) Copy of Quotation including Technical and Price Schedule
 - b) Schedule of Requirement
2. Taking into account payments to be made by the Purchaser to the Supplier as hereinafter mentioned, the Supplier hereby concludes an Agreement with the Purchaser to execute and complete the supply of goods under the Contract and remedy any defects therein in conformity with the provisions of the Contract.
3. The Purchaser hereby covenants to pay, in consideration of the acceptance of Contract, supply and delivery of the goods and remedying of defects therein, the Contract Price in accordance with Payment Conditions prescribed by the Contract.

IN WITNESS whereof the parties hereto have executed the Contract under the Laws of Zimbabwe on the date indicated above.

Signature and seal of the Purchaser:

Signature and seal of the Supplier:

For and on behalf of

For and on behalf of

Name of Authorized Representative
